



Village of Lawrence

157 N. Paw Paw St.
Lawrence, MI 49064
269-674-8161
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www.lawrencemi.org



Common Council Agenda June 11, 2024

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Additions to Agenda
5. Conflict of Interest items
6. Approval of Agenda
7. Approval of Prior Council Minutes, Special Council Minutes
8. Approval of Bills & Review of Bank Balances
9. Presentations and Guests
 - a. County – Commissioner, Mike Chappell
 - b. Township – Supervisor, Donna Spenner
 - c. Lawrence Township Emergency Services Report – Chief Mike Anchor
 - d. State – NA
10. Reports
 - a. President
 - b. Clerk
 - c. Village Manager
 - d. Police Report
 - e. Community Development
 - f. DDA
 - g. Joint Parks & Rec
 - h. LDFA (Qtrly) – Next Meeting July 24, 2024
 - i. Personnel
 - j. Planning
 - k. Public Service and DPW – No Meeting
 - l. Citizen’s Police Committee (Qtrly) – Next Meeting August 20, 2024 at 6:30
 - m. ZBA (As Needed) – No Meeting
11. New Business
 - a. Resolution for Fireworks
12. Old Business
13. Public Comment
14. Council Comment
15. Adjournment



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Village of Lawrence Regular Common Council Meeting
157 N. Paw Paw St., Lawrence, MI 49064
June 11, 2024

Call to Order: The Regular Common Council Meeting was called to order at 6:00 p.m.

Pledge of Allegiance: Led by President Gritter

Roll Call:

- **Present:** John Gritter, President; David Deloach, Trustee; Alicia Lorenzo, Trustee; Annette Crandall, Trustee; Phil Glennie, Trustee
- **Absent:** Chuck Rowlee, Trustee
- **Also Present:** Brian Johnson, DPW Supervisor; Donna Spenner, Township Supervisor; Mike Carpp, Lawrence Emergency Services; Chuck Williams; Anne Cox

Additions to Agenda: None

Conflicts of Interest: None

Approval of Agenda:

No changes; approval not needed.

Approval of Prior Council Minutes:

Motion by Crandall, 2nd by Glennie
All Aye. Motions Carried.

Approval of Special Council Minutes:

Motion by Glennie, 2nd by Crandall
All Aye. Motions Carried.

Approval of Bills & Review of Bank Balances May:

Motion by Crandall, 2nd by Glennie
All Aye. Motions Carried.

Presentations & Guests:

Van Buren County Commissioner: Mike Chappell

- Not Present

Lawrence Township: Donna Spenner

- Dump passes total for April was 2,500 used; still have \$7,500 left to offer passes again in September.

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- Senior Services is growing; on Monday, 6/10/24, they served over 90 in-house lunches and over 30 deliveries. Hamilton Township currently pays to allow residents to participate in the meals and Decatur Township is bringing this to their board meeting as well.
- Senior Services Upcoming Murder Mystery Train Ride/Dinner coming up; Saugatuck Boat/Dinner Ride also coming up.
- Countywide ORV is going into vote this week. Township is doing a resolution on Thursday to open County Road 374, 215 and 365. Village needs a resolution to opt into the County ORV Ordinance with all roads open in the Village.

Motion by Crandall, 2nd by Deloach
All Aye. Motions Carried.

- Housing Update: Matt Sanborn is back as the Housing Committee leader for the Township; concentrating on Housing and Grant Writing for the Township; if the Village needs to utilize him for Grant Writing or researching, Township will pay the bill.
- Down to three medical responders at the Fire Department with only one in the area full-time; requested assistance from Hartford to see if they could give a hand in the coverage area until more people are found. There is a Lawrence resident who works full-time for Medic 1 and is interested in being on the QR Team.

Lawrence Township Emergency Services: Mike Carpp

- QR responded 26 Medical and 14 Fire calls; cleaning up station at the moment.
- Introduced a new gas card policy to help with monitoring use.
- Chief Anchor goes back to the dr. on the 26th for an update on his shoulder.
- James Ivy is out due to a torn rotator cuff from an altercation on duty.
- Less than 5 people go through the ISD Fire Training Program and join the department since he was Chief.
- Discovered while cleaning up the fire department that fire reports are behind 17 months.

Reports:

President's Report:

- Emergency Preparedness; Put together a plan and resources (Committee) that Council can put into action.

Clerk's Report:

- No report

Village Manager:

- No report



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Police Department:

- Report Attached
- 19 Incident Reports which ranged from abuse/neglect, fraud, private property motor vehicle accident, ordinance violation, trouble with subject, suspicious occurrence, civil issue/matter, EMS incident, assist other departments and general assistance.
- Mock Disaster Drill in May went very well and assisted the LE class/students.
- Have a potential officer applicant and waiting to see if they will be a good fit for our department.
- In a holding pattern on updating police radios; looking into funding options if this is a State mandated update.
- Attended the Police Citizens Committee meeting on May 21st and spoke about blight & parking issues.
- Officer Dorr led the Senior Parade on May 23rd and the Memorial Day Parade on May 27th.

Community Development:

- Report Attached

DDA:

- Report Attached. Next meeting is June 26th at 5:30 PM.
- Musicians will get paid corresponding to the check run cycle for Music in the Park.
- Jan Petersen is retiring, and the Farmer's Market is in the process of looking for a new Market Master. Anne rewrote the Market Rules and Job Description. Waiting on a call back on a vendor who may be interested in the position.
- Phil presented the Key to the Village to Miss Lawrence at the banquet.
- Endorsed the Trunk or Treat for Halloween; discussion on replacing the Christmas tree in the park and updating Christmas Cards in the park.
- Discussion on mats for local businesses; typically presented to new businesses by DDA and discussion on including existing businesses too, funded by the Village.
- Fireworks at the school for 4th of July vs at Ox Roast open for discussion.
- DDA agreed to fund treatment of pond at Brausch Memorial Park.
- Work to be done on West (old) pavilion to match East (new) pavilion including metal roof, update facia and a ceiling above picnic tables; DDA proposed it, Village approved it and person contacted to do the work never showed.

Joint Parks & Recreation:

- The Joint Parks and Recreation committee wants to recommend to Council that we consider hiring Joelle, from Abonmarche, to help with our grant application process, submission, and funding. She will help us gather funds, find local and state grant opportunities and comes highly recommended from Dave Rinefield, who has had success in St. Joseph with her for parks and



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recreation. Joelle's quote came in at \$5,000 vs Wightman's \$15,000. Donna suggested approaching the Township for the funding to bring in Abonmarche.

- Set-up an account for fund raising for Parks and Recreation donations.
- Make sure that maps are noted to be Concepts and not actual trail maps.

LDFA:

- Next meeting is tentatively July 24th at 6:30 PM.

Personnel:

- Next Meeting is Tuesday, June 18th at 1:00 PM. at Village Hall.

Planning Commission:

- Went through comments from the May meeting where residents brought information that they found going through the Zoning Ordinance; able to make several changes based on the information presented by those residents. Also took out some items that are General Ordinance vs Zoning issues.
- Will be ready for Public Meeting on June 24th to finalize the proposed Zoning Ordinance revisions; Council can approve in July and then send off to get codified.

Public Services/DPW:

- No Meeting Held.
- Brian passed his Water System licensing test and will retake the Treatment System test in November.
- Aiden, formerly summer help, graduated and began working for the Village full-time 6/3.

Citizen Police Committee:

- Next meeting is August 20th at 6:30 PM.

ZBA:

- No Meeting Held.

New Business:

- Resolution to allow fireworks for Ox Roast.
Aye- Crandall, Gritter, Lorenzo, Deloach, Glennie. Nay-None

Old Business:

- None

Public Comment:

- Anne Cox: Asking for permission to have a food truck/vendor at the Artisan Market on Saturday, August 24th.



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Motion by Crandall, 2nd by Deloach
All Aye. Motions Carried.

- Smokin' D's needs to submit application for Special Use permit for this year for Music in the Park. He would need to make sure he has his Health Department certificate and Certificate of Liability prior to setting up.

Motion by Glennie, 2nd by Deloach
All Aye. Motions Carried.

Council Comment:

Motion to Adjourn:

Motion by Crandall, 2nd by Deloach
All Aye, Motion Carried.
Meeting Adjourned at 8 p.m.

Respectfully Submitted:

Theresa Stroud, Village Manager

John Gritter, Village President