

## **LAWRENCE DDA MINUTES**

**DECEMBER 13, 2023**

**157 N PAW PAW STREET**

Meeting called to order at 5:30 with the following members present: Theresa Stroud, Chris Sariano, Dale Gribler, John Gritter, Phil Glinnie, Steve Petersen, Kim Thompson. Gary Barton was involved in an accident in Florida and could not attend.

Guests: Anne Cox, Jan Petersen

MINUTES: minutes of the October meeting were reviewed, Motion by Gritter supported by Chappell to accept. Carried

TREASURER REPORT: Gary was not present to offer report. Bank balance for the Farmers Market as of 11/30/23 was \$2,178.32 and the DDA was \$81,092.54

FARMERS MARKET: Jan reported it is becoming difficult to maintain past members of vendors. She also requested a special meeting with interested members to discuss transition to a new market manager. She will provide a date in early/mid January to meet. Steve reported that Jan completed her 20<sup>th</sup> year as market manager. THANK YOU JAN for all you do.

FINANCIAL ACTION: Motion by Theresa supported by Steve to reimburse Sandy Hanson for the Christmas trees and decorations of \$200. Carried

Motion by Chris supported by Mike to approve the rental reimbursement business application for Soule Farms Sweets on N Paw Paw Street. Carried

Motion by Kim supported by Chris to reimburse Jan Petersen for paint to complete the mural on the condemned Simple Comforts building on E St Joseph Street. Carried

Motion by John supported by Kim to purchase a second storage barn from Meyers Wood Products for \$5,500 to store the new Christmas decorations in. Carried

Phil explained to the group that the Community Development committee has been transferred from the Village to the DDA committee. He presented a list of requested budget items totaling \$7,200. This is an increase over the \$5,500 that was previously budgeted. The Committee stressed that the Community Development Committee must continue to obtain donated funds to augment the budget, the DDA can only expend funds in the DDA district and that prior approval from the board must be obtained prior to expending funds. Therefore pre planning is a must as we only meet monthly.

The remainder of the meeting was developing a preliminary budget for FY 23/24 that will be forwarded to members asap for review, discussion and approval at the January meeting.

Kim and Theresa completed and submitted the annual DDA report to the State.

Motion by Mike supported by Chris to adjourn the meeting at 6:50pm, next meeting is January 24 at 5:30